

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF MARCH 2026

MARCH 3, 2026

Board convened at 9:00 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman.

Kristy Titus, DES Coordinator, met with the Board to discuss the County Burn Policy. Moved by Comm. Haman, second by Comm. Hansen to rescind the 2025 Burn Policy and adopt the 2026 Burn Policy as presented. Motion carried by unanimous vote of aye.

Resolution 2026-4

**FIRE EMERGENCY  
And  
BURN RESTRICTIONS DECLARATION  
For  
RENVILLE COUNTY, NORTH DAKOTA**

March 3, 2026

WHEREAS, Renville County, North Dakota has and is expected to continue to endure periods of dry conditions with significant vegetative fuels available; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, Renville County has either sustained or been threatened with rural fires in the past and the local Emergency Management Office has been in consultation with local fire departments; and

WHEREAS, the impact of fires could threaten the health, well-being, and safety of the citizens in Renville County; and

WHEREAS, the cost of response, inordinate equipment wear/tear and fire damages may be beyond available Renville County resources; and

WHEREAS, Renville County wishes to regulate activities within the County which pose a potential hazard for such loss, should the present weather conditions continue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Renville County Commissioners, declares a Fire Emergency and Burn Restrictions (including a ban on the ignition of fireworks, campfires, fire pits, fire rings, recreational fires, burning of garbage, leaves, grass clippings, construction debris, pit burning, fallen trees, and ditches) remain in effect **whenever the North Dakota Fire Danger Rating is in the High, Very High or Extreme Status and/or a Red Flag warning has been issued for Renville County, North Dakota.**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Renville County Commissioners, declares a Fire Emergency and Burn Restrictions (including a ban on the burning of crop residue, and slough burning) remain in effect **whenever the North**

**Dakota Fire Danger Rating is in the Very High or Extreme Status and/or a Red Flag warning has been issued for Renville County, North Dakota.**

Crop residue and slough burning will be allowed when the Fire Danger Rating is "High" and NO Red Flag Warning has been issued, with a tilled firebreak encompassing the perimeter of the burn, be in attendance until the burn is completed, and Bottineau Dispatch has been notified of the burn. Any type of road surface is not considered part of the tilled firebreak perimeter.

This policy will remain in effect until rescinded. **THE PENALTY FOR VIOLATION OF THIS BURN RESTRICTION IS A CLASS B MISDEMEANOR (NDCC 37.17.1-10.1: MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1,500.00 FINE). THE RENVILLE COUNTY SHERIFF'S DEPARTMENT IS AUTHORIZED TO ISSUE CITATIONS TO VIOLATORS.**

*The Daily Fire Danger Rating is available at the following website: <https://ndresponse.gov>*

DATED at Mohall, North Dakota this 3rd day of March, 2026



Attest

A handwritten signature in blue ink, appearing to read "LeAnn M. Pollman".

LeAnn M. Pollman, County Auditor

A handwritten signature in blue ink, appearing to read "Andy Gates".

Andy Gates, Chairman

Kristy also asked the Board about the parking lot on the north side of the Courthouse. She asked if there could be signage installed to designate employee and/or visitor parking spaces.

Sean Mattern, Road Supervisor, met with the Board. The crew are out tarring road cracks on CR #1. They will also tar cracks on CR #3, 9 and 4. Sean presented the Board with information on GPS tracking capabilities for the County equipment.

Julie Vetter, HR Consultant, joined the meeting via TEAMS. She is working on updating job descriptions for all county employees. Moved by Comm. Haman, second by Comm. Hansen to approve the Deputy Auditor/Treasurer/Tax Director; the Deputy Auditor/Treasurer/Assistant Tax Director and the Facilities, Maintenance & Custodial Technician job descriptions as presented. Motion carried by unanimous vote of aye. Julie also stated the Annual Review process is done and she thought it went very well. She also finished the HIPPA training for the Sheriff's office. She is working on a job description for Part Time help at the Mouse River Park.

Moved by Comm. Hansen, second by Comm. Haman to replace lost warrant #10278 for Andrew Miller in the amount of \$64.41. The check was written on January 6, 2025 and has been lost. Motion carried by unanimous vote of aye.

Chairman Gates received notice from the Court Facilities Improvement Advisory Committee of their grant opportunities for county court facilities. Danielle Petersen, Clerk of Court, has been asked to get an estimate to update the electrical wiring in the courtroom.

Moved by Comm. Haman, second by Comm. Hansen that the minutes of February 2026 be approved as presented. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. February payroll was reviewed and filed.

Moved by Comm. Hansen, second by Comm. Haman to approve the certification of the Township General Funds as of December 31, 2025. Motion carried by unanimous vote of aye.

Chad Schmidt, Custodian, met with the Board. He has been having furnace issues again. The Board asked about repairs needed for the building. Chad said the front steps need repairs, tuckpointing to be done and also the lighting needs to be upgraded. Auditor Pollman will contact BradCo Restoration concerning the front steps and tuckpointing. Chad will contact Nett's Electric for the lighting. The floor in the furnace room needs to be cleaned and sealed.

Moved by Comm. Haman, second by Comm. Hansen to transfer \$39,748.31 from the LATCF fund to the Capital Improvement Fund and to transfer \$50,000.00 from the General Fund to the Capital Improvement Fund. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Haman to appoint Norine Johnson as the Election Inspector for the 2026 election cycle. Motion carried by unanimous vote of aye.

Victoria Klingbeil-Trout gave the Board an update on the status of the online camping reservation system, the mapping for the camp sites project and the lack of internet/phone service in the Park. Comm. Hansen suggested contacting Verizon to see if they can increase the service in the Park. The Board reviewed the proposed Annual/Seasonal camping agreement. Moved by Comm. Hansen, second by Comm. Haman to approve the agreement as presented. Motion carried by unanimous vote of aye.

#### RESOLUTION-2026-5

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

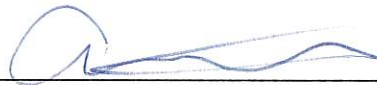
<u>Payee</u>	<u>For</u>	<u>Amount</u>
AT&T	Monthly Charges	62.52
Bottineau County Sheriff	Inmate Board	495.00
Butler Machinery	Oil/Element	143.26
Cenex Fleetcard	Gas/SHE	3,190.71
Circle Sanitation	Sanitation	140.00
Fine Line Finish	Paint/Flooring/Bldg #2	4,200.00
Glenburn City	Water/Sewer/Sanitation	55.60
John Deere Financial	Hoses/Fittings/Washers	268.25

Living Water Cleaning Services	Cleaning/MRP C-Store	640.94
Map Squad	MRP/Campground Mapping	200.00
MLS School	Reimburse/MathCounts Exp	477.88
Mohall City	Water/Cthse/R&B	184.63
NDACo	Replace UPS Battery	198.38
ND Assoc of VSO Officers	2026 Dues	50.00
Newman Signs	Street Signs	115.98
NDSU	Print and Copy Services	259.07
O'Keeffe Oil	Diesel Fuel/Propane	7,413.94
Otter Tail Power Company	Electricity	756.30
Quadiant Leasing	Apr-Jun/Postage Meter Lease	254.94
Renville County Council on Aging	State Senior Mill Match	3,520.50
Rocky Mountain Comm System	Radios/Sheriff	14,955.00
SRT Communications	Monthly Charges	1,100.61
Stein's	Polish Pads	70.72
Third Watch Communications	Vehicle Outfitting	6090.00
Tyler Technologies	Disaster Recovery Services/AUD	1,575.00
Upper Souris Water District	Water	181.30
Julie Vetter	HR Services	2,255.00
VISA	Floor Sealer/Dock Stations/Supplies	4,676.29
WEX	Feb/Administration	70.00
Wold Engineering	HLC-3800(021) Safety Projects	1,700.00


Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on March 3, 2026 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
 \_\_\_\_\_  
 Andy Gates, Board Chairman

Attest:

  
 \_\_\_\_\_  
 LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:15 a.m.

MARCH 24, 2026

Board convened at 9:15 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman.

Ben Tohm met with the Board to request installation of an approach in Hamerly Township. Located in the NE1/4 of section 15. The approach will be 80' wide and have an 18" culvert installed. Moved by Comm. Haman, second by Comm. Hansen to approve the request. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, gave the Board an update for the Road Department. They have been tarring cracks on County roads. Chairman Gates asked him to install a 35 mph speed sign on the west access road into the Mouse River Park. Sean received an estimate from Nett's Electric to replace three heaters at the Mohall Shop. The estimate is: \$4,282.00 for three electric heaters. Moved by Comm. Hansen, second by Comm. Haman to approve the project. Motion carried by unanimous vote of aye. Sean stated the propane furnace at the Glenburn Shop has been repaired. Sean may start putting up load restrictions next week.

Moved by Comm. Haman, second by Comm. Hansen to approve replacing lost warrant #10322 in the amount of \$45.00 for the POST Board. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Haman to approve the permanent easement payments for the White Ash bridge replacement project. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. March payroll was reviewed and filed.

Moved by Comm. Haman, second by Comm. Hansen to approve the following updated Job Descriptions: County Recorder, Deputy County Recorder, Emergency Manager/Planning & Zoning Coordinator and the Part Time caretaker position for the Mouse River Park. Motion carried by unanimous vote of aye.

At 10:00 a.m., the time set to open culvert and bridge supply bids, Comm. Hansen moved that the bids on hand be opened. Second by Comm. Haman. Motion carried by unanimous vote of aye. A bid was received from True North Steel. Following review of the bid, Comm. Haman moved that the bid be accepted. Second by Comm. Hansen. Motion carried by unanimous vote of aye.

Custodian Chad Schmidt met with the Board. He has cleaned the boiler room floor and once it is dried out, will seal it.

#### RESOLUTION-2026-6

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

Payee

For

Amount

AT&T Mobility	Monthly Charges/SHE	421.68
Attorney General	24/7 Program	140.00
Bottineau County Sheriff	Inmate Board/JAIL	895.00
Bottineau County Sheriff	Inmate Medical/JAIL	1,580.00
Cenex Fleetfueling	Gas/SHE	2,453.60
Dakota Business Solutions	Ink Cartridge/Postage Machine	295.99
Dakota Fluid Power	Cylinder Repair/R&B	1,157.32
Envision	Gas/Gasket/Oil/Ice Melt	990.44
Fidlar Technology	Freight/Fraud Flyers	35.22
Justine Hanson	First Aid Training	100.00
Heisler Auto	Universal Joint/Coil/Filters	218.49
Information Technology Dept	NetMotion/WAN/Office 365	1,578.05
Jordan Law Office	Dec 2025 to Feb 2026/St Atty Services	6,228.00
Kenmare News	Subscription	60.00
Marmon LLC	Floor Mats/Cthse	132.52
Mid-American Research Chemical	Degreaser/Hand Cleaner	308.50
Mohall City	Water	195.35
Mohall Jack & Jill	Soap/Clorox Wipes/Pop	54.53
Montana Dakota Utilities	Electricity	5,865.40
MW Corporate Services	Sanitation/MRP	721.66
Nett's Electric	Replace Lights/Cthse	4,771.61
NDACo	Medical Assessment/Drug Testing	313.00
North Prairie Garage	Tire Repair/MRP/R&B	84.20
Northland Electric	Repair Camping Pedestals/MRP	540.48
ND Clerks Assoc	2026 Dues	100.00
Overhead Door	Repair Shop Door/Sherwood	1,692.00
Danielle Petersen	PRIA Conference/Virginia Beach, VA	1,440.49
Propane Services	Propane/Furnace Repair	7,653.86
Renville County Farmer	Comm Minutes	116.45
Sherwood City	Water/Garbage	87.38
Sunset Law Enforcement	Ammunition	5,447.37
Gabe Titus	Mileage/Election Training	72.50
Tyler Technologies	VetraSpec Renewal/VSO	475.94
Vanguard Appraisals	Remote Edit Service Fee	1,325.00
Verizon Wireless	Monthly Charges	143.95

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on March 24, 2026 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



Attest:

*LeAnn M. Pollman*  
 LeAnn M. Pollman, County Auditor

*Andy Gates*  
 Andy Gates, Board Chairman

Travis Muscha, Tecta America, met with the Board to discuss Courthouse roof repairs. The estimate for two areas of the roof is \$66,300.00. The repairs come with a 15 year warranty. Moved by Comm. Hansen, second by Comm. Haman to approve the project. Motion carried by unanimous vote of aye. They will get started in July or August.

Moved by Comm. Hansen, second by Comm. Haman to table the electrical upgrade quote from Nett's Electric for the Courtroom. The Board would like to talk to Danielle and tour the Courtroom with her and Shawn to get a better grasp of what is needed.

The meeting adjourned at 10:40 a.m.

Board ordered the following bills paid for the month of March 2026:

Check Number	Date	Payee	Amount
147530	03/04/2026	AT & T MOBILITY	\$62.52
147531	03/04/2026	BOTTINEAU COUNTY SHERIFF	\$495.00
147532	03/04/2026	CENEX FLEETCARD	\$3,190.71
147533	03/04/2026	CIRCLE SANITATION INC	\$140.00
147535	03/04/2026	EMERSON, LORI	\$115.28
147536	03/04/2026	FINE LINE FINISH	\$4,200.00
147537	03/04/2026	GLENBURN CITY	\$55.60
147538	03/04/2026	JOHN DEERE FINANCIAL	\$268.25
147539	03/04/2026	LIVING WATERS CLEANING	\$640.94
147540	03/04/2026	MLS SCHOOL DIST 1	\$477.88
147541	03/04/2026	MOHALL CHAM OF COMM	\$100.00
147542	03/04/2026	ND ASSOC CO TRIBAL	\$50.00
147543	03/04/2026	NDACO RESOURCES GROUP INC	\$198.38
147544	03/04/2026	NEWMAN SIGNS INC	\$115.98
147545	03/04/2026	NDSU	\$259.07
147546	03/04/2026	O KEEFFE OIL COMPANY	\$7,413.94
147547	03/04/2026	OTTER TAIL POWER COMPANY	\$756.30
147548	03/04/2026	QUADIENT LEASING USA INC	\$254.94
147549	03/04/2026	REN CO COUNCIL ON AGING	\$3,520.50
147550	03/04/2026	RENVILLE COUNTY TREASURER	\$53.51
147551	03/04/2026	SOURIS RIVER TELEPHONE	\$1,100.61
147552	03/04/2026	STEINS INC	\$70.72
147553	03/04/2026	THE MAP SQUAD	\$200.00
147554	03/04/2026	THIRD WATCH COMMUNICATIONS	\$6,090.00
147555	03/04/2026	TYLER TECHNOLOGIES INC	\$1,575.00
147556	03/04/2026	UPPER SOURIS WATER DISTRICT	\$181.30
147557	03/04/2026	VETTER, JULIE	\$2,255.00
147558	03/04/2026	VISA	\$4,676.29
147559	03/04/2026	WEX HEALTH	\$70.00
147560	03/04/2026	WOLD ENGINEERING	\$1,700.00
147563	03/18/2026	VERIZON WIRELESS	\$143.95
147564	03/19/2026	CENEX FLEETCARD	\$2,453.60
147570	03/24/2026	AT & T MOBILITY	\$421.68
147571	03/24/2026	ATTORNEY GENERAL	\$140.00
147572	03/24/2026	BERRY FAMILY REV TRUST	\$757.50
147573	03/24/2026	BOTTINEAU COUNTY SHERIFF	\$895.00
147574	03/24/2026	BOTTINEAU COUNTY SHERIFF	\$1,580.00
147575	03/24/2026	DAKOTA BUSINESS SOLUTIONS	\$295.99
147576	03/24/2026	DAKOTA FLUID POWER INC	\$1,157.32
147577	03/24/2026	ENVISION COOPERATIVE	\$990.44
147578	03/24/2026	FIDLAR TECHNOLOGIES INC	\$35.22
147581	03/24/2026	HANSON, JUSTINE	\$100.00
147582	03/24/2026	HEISLER AUTO	\$218.49
147583	03/24/2026	JORDAN LAW OFFICE, PLLC	\$6,228.00
147584	03/24/2026	Kenmare News	\$60.00

147585	03/24/2026	LIMKE, BRAD & TINA	\$787.50
147586	03/24/2026	LIMKE, MICHAEL & VICKIE	\$787.50
147588	03/24/2026	MARMON LLC	\$132.52
147589	03/24/2026	MCKENNEY, JILL	\$757.50
147590	03/24/2026	MID-AMERICAN RESEARCH	\$308.50
147592	03/24/2026	MOHALL CITY	\$195.35
147593	03/24/2026	MOHALL JACK & JILL	\$54.53
147594	03/24/2026	Montana-Dakota Utilities Co.	\$5,865.40
147595	03/24/2026	ND ASSOCIATION OF COUNTIES	\$313.00
147596	03/24/2026	ND CLERKS ASSOCIATION	\$100.00
147597	03/24/2026	ND DEPT OF TRANSPORTATION	\$2,688.98
147598	03/24/2026	ND Public Employees Ret System	\$0.02
147599	03/24/2026	NETT'S ELECTRIC	\$4,771.61
147600	03/24/2026	NORTH PRAIRIE GARAGE	\$84.20
147601	03/24/2026	NORTHLAND ELECTRIC INC.	\$540.48
147602	03/24/2026	OVERHEAD DOOR CO OF MINOT	\$1,692.00
147603	03/24/2026	PETERSEN, DANIELLE	\$1,440.49
147604	03/24/2026	Propane Service Inc	\$7,653.86
147605	03/24/2026	RENVILLE COUNTY FARMER	\$116.45
147607	03/24/2026	SHERWOOD CITY	\$87.38
147608	03/24/2026	SUNSET LAW ENFORCMENT	\$5,447.37
147609	03/24/2026	TITUS, GABRIEL	\$72.50
147611	03/24/2026	TYLER TECHNOLOGIES INC	\$475.94
147612	03/24/2026	VANGUARD APPRAISALS, INC	\$1,325.00
147613	03/24/2026	WASTE MANAGEMENT OF ND	\$721.66
147614	03/24/2026	INFORMATION TECHNOLOGY DEPT	\$1,578.05
147615	03/30/2026	MID-AMERICAN RESEARCH	\$46.89

Payroll \$ 154,414.40

Expenditures, by fund, approved by the Board for the month of March, 2026: General, \$233,453.91; Road & Bridge, \$45,200.414; Highway Tax, \$49,683.00; Capital Improvements, \$4,200.00; LATCF, \$39,748.31; 9-1-1, \$1,347.98; Veteran Service, \$1,162.69; Document Preservation, \$1,440.49; County Agent, \$5,583.21; Weed Control, \$1,653.54; Sheriff Reserve, \$7,800.90.

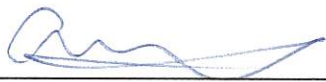
Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Attest.

  
 LeAnn M. Pollman, County Auditor

  
 Andy Gates, Board Chairman