

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF APRIL 2025

APRIL 1, 2025

Board convened at 9:00 a.m. Present: Chairman Andy Gates, Commissioner Rick Haman and Commissioner Jamee Hansen.

The Board discussed the proposal from Warren Lee to update all the Cat 5 cabling in the courthouse to Cat 6. The estimated cost is \$40,161.30. Moved by Comm. Haman, second by Comm. Hansen to move forward with the project. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, met with the Board. He put the load restrictions on the County roads on March 25, 2025. They have pulled the wings off of the motorgraders, finished painting in the Mohall Shop, painted the trailer decks and have ordered road tar for crack sealing. The new motorgrader should be delivered next week.

The Board discussed the current rates charged by the County for road maintenance. The current rate of \$100.00 per hour has been in place since May 2022. Costs have risen significantly since 2022. Moved by Comm. Hansen, second by Comm. Haman to raise the per hour rate to \$125.00 beginning April 1, 2025. Motion carried by unanimous vote of aye.

Jamie Routledge would like to plant trees across a "closed" section line on his property. He owns both sides of the property. The section line was formally closed May 4, 1983. Moved by Comm. Haman, second by Comm. Hansen to abandon the section line between Sections 15 and 16, Township 158 North, Range 83 West. Motion carried by unanimous vote of aye.

Scott Wheeler had emailed a request for a letter of support for "Lawrence Welk Day" to be declared for July 2, 2025. The Board did not act on the request.

The Board discussed the former Mohall Cityhall building. Moved by Comm. Hansen, second by Comm. Gates to offer \$120,000.00 to Mohall City. The amount to be paid in \$30,000.00 increments over 4 years on a Contract for Deed. Roll call vote as follows: Gates - yes; Hansen - yes; Haman - abstained. Motion carried. Moved by Comm. Haman, second by Comm. Hansen to authorize Comm. Gates to act on the County's behalf at the bid opening on April 8, 2025 with a maximum bid of \$160,000.00. Motion carried by unanimous vote of aye.

Kristy Titus, DES Coordinator, met with the Board to discuss the 2025 burn policy for the County. She has spoken to several fire chiefs and producers within the County. They would like the policy to remain the same as the 2024 policy. The Board will meet again on April 24th and discuss the policy for 2025. They would like to review other counties' policies.

Moved by Comm. Haman, second by Comm. Hansen that the minutes of March 2025 be approved as presented. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests and March payroll were approved as presented.

Moved by Comm. Haman, second by Comm. Hansen to remove and discard wooden chair #335 from inventory. Motion carried by unanimous vote of aye.

The Board asked Auditor Pollman to gather information on possibly changing elected positions to appointed positions.

RESOLUTION-2025-6

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
AT&T Mobility	Monthly Charges	64.17
Circle Sanitation	Sanitation/Cthse/R&B	140.00
Dakota Fire Extinguisher	Annual Service	331.40
Fire Extinguishing Systems	Fire Suppression Inspection	1,243.85
Glenburn City	Water/Sewer/Sanitation	55.60
Roger Hutchinson	Meals/Mileage	790.00
John Deere Financial	Blades/Oil Filter	871.76
Kenmare News	Yearly Subscription	45.00
Montana Dakota Utilities	Electricity	4,736.28
Betsy Myaer	NDSU Training	68.60
NDACo	2025 Annual Fee/Drug Testing	779.80
North Prairie Garage	Oil Changes	179.15
O'Keeffe Oil	Diesel	6,996.85
Otter Tail Power	Electricity	126.59
Danielle Petersen	Mileage	65.80
Powerplan	Cutting Edge/Blade/Valve	1,722.60
Renville County Farmer	Office Supplies	105.00
Richardson Ag	Gas/MRP	62.90
Adam Siegrist	Mileage/Training	629.20
Souris Basin Planning Council	2025 Joint Powers Membership	3,000.00
Souris River Telephone	Monthly Charges	1,097.59
The Village	EAP Yearly Contract	1,500.00
Tyler Technologies	VetraSpec/Vet Services	449.00
Upper Souris Water District	Water	170.30
Julie Vetter	March/HR Services	875.00
Visa	Training/Tires/Thermostatic Operators	5,003.80
WEX Health	April/Admin Fee	70.00
Wold Engineering	Chip Seal/Co Wide Safety Project	34,355.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on April 1, 2025 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Haman and adopted by a unanimous vote of aye.



Andy Gates, Board Chairman

LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:05 a.m.

APRIL 24, 2025

Board convened at 10:30 a.m. Present: Chairman Andy Gates, Commissioner Rick Haman and Commissioner Jamee Hansen.

Mitch Preskey and Steve Farden met with the Board to discuss load limits on County Road #20. They would like to be able to haul heavier loads from Hwy 83 into Glenburn. County engineer, Jason Mayfield, was present for the discussion. He stated that the County roads are not engineered for the same weights as the State Highways. County Road Supervisor, Sean Mattern, was also in attendance for the discussion. The Board did not act on the request.

Steve Farden discussed starting on the west access road to the Mouse River Park. He would like to start removing the old asphalt and laying down the cement treatment and gravel. Mayo Construction will pave the road but not until September. Farden Construction would have to maintain the road until the paving can be done. Jason Mayfield will speak to Mayo Construction concerning the request.

State's Attorney Seymour Jordan entered the meeting at 11:00 a.m.

The Board discussed the proposals that had been received for the heating system update for the Courthouse. Moved by Comm. Haman, second by Comm. Gates to accept the proposal from 701 Plumbing & Heating. Roll call vote: Comm. Gates - yes; Comm. Haman - yes; Comm. Hansen - Abstained. Motion carried. The estimated cost for 2 new boilers and 42 registers is \$240,556.00.

State's Attorney Seymour Jordan left the meeting at 11:20 a.m.

Jason Mayfield, Wold Engineers, discussed the Notice of Award for the west access road to the Mouse River Park. Low bid was Mayo Construction at \$1,150,704.37. The County was awarded Special Road Funds from the State in the amount of \$137,447.03. Federal Aid funds will also be used for this project.

RESOLUTION 2024-7

WHEREAS, the bid in the amount of \$1,150,742.37 from Mayo Construction Company Inc. received in the bid opening of April 11, 2025 for Project SC-3816(001) was the low bid received.

WHEREAS, this bid is considered reasonable.


NOW THEREFORE, be it resolved by the Board of County Commissioners of RENVILLE County will award to Mayo Construction Company Inc. the contract for Project SC-3816(001) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.




ATTEST:


County Auditor


Chairman, Board of County
Commissioners
County: RENVILLE

This is to certify that the above resolution was adopted and passed at a meeting of the Board of County Commissioners at County on April 24, 2025.


LeAnn M. Pollman
County Auditor

Jason informed the Board that the NDDOT will add \$150,000.00 to the Safety Project funding to pay for striping and rumble strips on roads included in the Safety Project. The bid for the Safety Project is June 6, 2025.

Sean Mattern, Road Supervisor, gave the board a departmental update. He is still waiting on delivery of the newest motorgrader. He has ordered gravel for County roads.

Kristy Titus, DES Coordinator, met with the Board. They discussed the burn policy for the 2025 season.

RESOLUTION 2024-8

Fire Emergency & Burn Restrictions Declaration
For
Renville County, North Dakota

WHEREAS, Renville County, North Dakota has and is expected to continue to endure periods of dry conditions with significant vegetative fuels available; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, Renville County has either sustained or been threatened with rural fires in the past and the local Emergency Management Office has been in consultation with local fire departments; and

WHEREAS, the impact of fires could threaten the health, well-being, and safety of the citizens in Renville County; and

WHEREAS, the cost of response, inordinate equipment wear/tear and fire damages may be beyond available Renville County resources; and

WHEREAS, Renville County wishes to regulate activities within the County which pose a potential hazard for such loss, should the present weather conditions continue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Renville County Commissioners, declares a Fire Emergency and Burn Restrictions (including a ban on the ignition of fireworks, campfires, fire pits, fire rings, recreational fires, burning of garbage, leaves, grass clippings, construction debris, pit burning, fallen trees, and ditches) remain in effect **whenever the North Dakota Fire Danger Rating is in the High, Very High or Extreme Status and/or a Red Flag warning has been issued for Renville County, North Dakota.**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Renville County Commissioners, declares a Fire Emergency and Burn Restrictions (including a ban on the burning of crop residue, and slough burning) remain in effect **whenever the North Dakota Fire Danger Rating is in the Very High or Extreme Status and/or a Red Flag warning has been issued for Renville County, North Dakota.**


Crop residue and slough burning will be allowed when the Fire Danger Rating is "High" and NO Red Flag Warning has been issued, with a tilled firebreak encompassing the perimeter of the burn, be in attendance until the burn is completed, and Bottineau Dispatch has been notified of the burn. Any type of road surface is not considered part of the tilled firebreak perimeter.

This policy will remain in effect until rescinded. **THE PENALTY FOR VIOLATION OF THIS BURN RESTRICTION IS A CLASS B MISDEMEANOR (NDCC 37.17.1-10.1: MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1,500.00 FINE). THE RENVILLE COUNTY SHERIFF'S DEPARTMENT IS AUTHORIZED TO ISSUE CITATIONS TO VIOLATORS.**

The Daily Fire Danger Rating is available at the following website: <https://ndresponse.gov>

DATED at Mohall, North Dakota this 24th day of April, 2025.




Andy Gates, Board Chairman

Attest:



LeAnn M. Pollman, County Auditor

Comm. Haman gave the Board a report on his recent meeting with Human Resource manager Julie Vetter.

The Board received a request from Scott Wheeler for a letter of support to declare July 2, 2025 "Lawrence Welk Day" in North Dakota. Moved by Comm. Haman, second by Comm. Hansen to approve the following resolution. Motion carried by unanimous vote of aye.

RESOLUTION 2025-9

Lawrence Welk Letter of Support

Whereas, July 2nd, 1955 will mark the 70th Anniversary of the national debut of "The Lawrence Welk Show" on television; a show which was aimed at family friendly variety in acts and music which spanned numerous genres such as Country, Jazz, Pop, Polka, and Patriotic.

Whereas, Lawrence Welk, a native of Strasburg, North Dakota took to the national stage values and love for music that started like crops in North Dakota soil and the harvest benefited generations of Americans during times of war and peace, prosperity and difficulty.

Whereas, in North Dakota he was recognized in his lifetime such as being inducted into the Rough Rider Hall of Fame in 1961, awarded an honorary degree by North Dakota State University in 1965. Later, his birthplace, the Ludwig and Christina Welk Homestead where he lived until he was 21 was placed on the National Register of Historic Places, and is today open to the public, and owned by the State of North Dakota.

Whereas many North Dakotans are of full or partial German and/or Norwegian descent, it is noteworthy that Lawrence Welk was of German (German Russian) heritage, and Myron Floren originally from Webster, South Dakota was the son of immigrants from Norway and was himself inducted into the Scandinavian American Hall of Fame in Minot, North Dakota in 1984. Their success stories are among the examples of how far Americans from anywhere in America can go with hard work and perseverance.

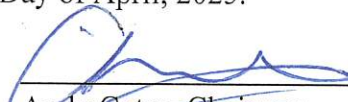
Whereas "The Lawrence Welk Show" is still aired regularly across America in a number of states including North Dakota (on Sunday evenings in North Dakota) more than 40 years after its last episode, and more than 30 years after his passing.

Whereas his aim at family friendly entertainment is an example of a worthy goal in any generation as is the idea of bringing together quality from the past and present, and worth of all corners of North Dakota to come together to celebrate.

NOW, THEREFORE, The Renville County Commission hereby proclaims July 2, 2025 Lawrence Welk Day and a day to honor "The Lawrence Welk Show" in Renville County, North Dakota.



Adopted by the Renville County Commission on the 24th Day of April, 2025.


Andy Gates, Chairman
Renville County Commission

ATTEST:


LeAnn M. Pollman, County Auditor

Gabe Titus, Tax Director, met with the Board to discuss several Possessory Interest properties in the County. Properties owned by exempt entities fall into the Possessory Interest category if the exempt entity is receiving rental income from that property. The County has added the Mouse River Park bar to this category for the 2025 tax year. Mohall City and Sherwood City have properties that could fall into this category also. The Board will discuss the issue at the May 8th meeting.

County Sheriff, Roger Hutchinson, gave the Board an update on the Sheriff's Department. He is looking at purchasing duty weapons for the deputies. Currently the deputies own their own sidearm. Roger found 2 radar units and 6 tasers at ND State Surplus Property. Deputy Jon-Paul Berg will be going to part-time as of June 1, 2025. Deputy McKenna will be done with School Resource Officer duties for the summer, so she will be on patrol. Deputy James Burton will go to full time status this fall.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests, officers reports and April payroll were approved as presented.

Moved by Comm. Hansen, second by Comm. Haman that the quarterly reports for the period ended March 31, 2025 be approved and accepted. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen to approve three refunds for mobile home taxes paid in 2024 that qualified for the Primary Residence Credit program. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, seconded by Comm. Haman, to approve the 2026 Precinct Boundaries for elections as presented. Auditor Pollman stated the changes better reflect the type of voting that occurs in Renville County, reduces complexities in ballot management for election workers, came forward as a result of election worker requests, and will be implemented in the new State-wide voting system implementation. Motion carried by unanimous vote of aye.

2026 Renville County Precincts

Precinct Number 38060101 – also known as Precinct 1 - consists of the following cities and townships: Sherwood, Loraine and Tolley Cities; Eden Valley, Colquhoun, Prosperity, Stafford, Rockford, Grover, Hamerly, Hurley, Fairbanks, McKinney, Hamlet, Roosevelt, Grassland and Clay Townships.

Precinct Number 38060201 – also known as Precinct 2 - consists of the following city and township: Mohall City and Brandon Township.

Precinct Number 38060301 – also known as Precinct 3 - consists of the following cities and townships: Grano and Glenburn Cities; Ivanhoe, Callahan, Lockwood, White Ash, Plain, Muskego, Van Buren, Ensign and Prescott Townships.

RESOLUTION-2025-10

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Attorney General	24/7 Sobriety Program	155.00
Acme Tools	HR200 Gun	305.95
AT&T Mobility	Monthly Charges	63.24
CHS Inc	Road Tar	22,560.00
Circle Sanitation	Monthly Charges	140.00
Envision Cooperative	Gas/Bolts/Ice Melt	802.87
LaVonne Erickson	Comm/Equal Notice/Proposals	817.32
Farmer's Union Lumber	Door/Water Shed/MRP	376.93
Farmer's Union Oil	Oil Change	102.48
Lyle Freeman	P&Z Annual Meeting/Mileage	39.20
Bethany Gates	NDSU Conference Mileage	297.70
Glenburn City	Water/Sanitation/Garbage	55.60
Heisler Auto	Oil Filters/Headlight	89.50
David Henderson	P&Z Annual Meeting/Mileage	23.80
IAAO	Assessor Course	100.00
Jack & Jill Groceries	Pop/Coffee	32.45
Renae Johnson	P&Z Annual Meeting/Mileage	8.40
Lomco Inc	Road Tar Freight	3,565.07
Montana Dakota Utility	Electricity	3,910.22
Betsy Myaer	Training/Travel	301.70
ND 9-1-1 Association	2025 Dues	100.00
NDACo	Pre-Employment Testing	63.00
NDSU Extension	County Agent Salary	6,092.65
ND State Radio	LETS Fees/License Renewal	263.00
Pringle & Herigstad	Mental Health/38-2025-MH-2	752.00
Propane Services	Repair Boiler/Propane	6,549.20
Quadiant Finance	Postage	500.00
Renville Co Treasurer	Memorial/Car Wash/ACH Fees	240.47
Schock's Safe & Lock	Replace Locks/SHE	497.00
Sherwood City	Water/Sanitation	92.13

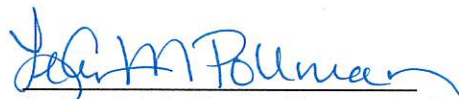
Stein's Inc	Toilet Tissue/Hand Towels/Cleaner	1,767.35
Turtle Mountain Comm	Apr/Dispatch Line	56.53
Tyler Technologies	Annual Disaster Recovery Fee	3,000.00
Underground Vaults & Storage	Storage	219.00
Uniform Center	Uniforms	152.60
United Laboratories	Insecticide/Cleaning Supplies	4,549.00
Verizon Wireless	Monthly Charges	566.23
Visa	Training Targets/Challenge Coins	4,901.96
Waste Management	Sanitation/MRP	346.43

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on April 24, 2025 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.




Andy Gates, Board Chairman


LeAnn M. Pollman, County Auditor

The meeting adjourned at 1:35 p.m.

Board ordered the following bills paid for the month of April 2025:

Check Number	Date	Payee	Amount
146101	04/02/2025	AT & T MOBILITY	\$64.17
146102	04/02/2025	CIRCLE SANITATION	\$140.00
146103	04/02/2025	Dakota Fire Extinguisher	\$331.40
146105	04/02/2025	FIRE EXT SYSTEM	\$1,243.85
146106	04/02/2025	GLENBURN CITY	\$55.60
146107	04/02/2025	HUTCHINSON, ROGER	\$764.00
146108	04/02/2025	JOHN DEERE FINANCIAL	\$871.76
146109	04/02/2025	Kenmare News	\$45.00
146110	04/02/2025	Montana-Dakota Utilities Co.	\$4,736.28
146111	04/02/2025	MYAER, BETSY	\$68.60
146112	04/02/2025	NDACo	\$779.80
146113	04/02/2025	NORTH PRAIRIE GARAGE	\$179.15
146114	04/02/2025	O'KEEFFE OIL Co	\$6,996.85
146115	04/02/2025	OTTER TAIL POWER	\$126.59
146116	04/02/2025	PETERSEN, DANIELLE	\$65.80
146117	04/02/2025	POWERPLAN	\$1,722.60
146118	04/02/2025	Renville County Farmer	\$105.00
146119	04/02/2025	RICHARDSON AG INC	\$62.90
146120	04/02/2025	SIEGRIST, ADAM	\$629.20
146122	04/02/2025	Souris River Telephone	\$1,097.59

146124	04/02/2025	THE VILLAGE	\$1,500.00
146125	04/02/2025	TYLER TECHNOLOGIES	\$449.00
146126	04/02/2025	UPPER SOURIS WATER	\$170.30
146127	04/02/2025	VETTER, JULIE	\$875.00
146128	04/02/2025	VISA	\$5,003.80
146129	04/02/2025	WEX HEALTH	\$70.00
146130	04/02/2025	WOLD ENGINEERING	\$34,355.00
146132	04/03/2025	LEE, WARREN	\$20,080.65
146187	04/07/2025	Citizens State Bank	\$6,000.00
146188	04/14/2025	Cenex Fleetcard	\$3,089.60
146189	04/14/2025	INFORMATION TECH DEPT	\$2,484.35
146190	04/14/2025	MOHALL CITY	\$134.36
146191	04/14/2025	Turtle Mountain Comm	\$55.66
146192	04/14/2025	VERIZON WIRELESS	\$566.23
146198	04/25/2025	ACME TOOLS	\$305.95
146200	04/25/2025	AT & T MOBILITY	\$63.24
146201	04/25/2025	ATTORNEY GENERAL	\$155.00
146202	04/25/2025	CHS INC	\$22,560.00
146203	04/25/2025	CIRCLE SANITATION INC	\$140.00
146204	04/25/2025	ENVISION COOPERATIVE	\$802.87
146205	04/25/2025	ERICKSON, LAVONNE	\$531.72
146206	04/25/2025	FARMERS UNION LUMBER	\$376.93
146207	04/25/2025	Farmers Union Oil-Kenmare	\$102.48
146208	04/25/2025	FREEMAN, LYLE	\$39.20
146210	04/25/2025	GATES, BETHANY	\$297.70
146211	04/25/2025	GLENBURN CITY	\$55.60
146213	04/25/2025	HEISLER AUTO	\$89.50
146214	04/25/2025	HENDERSON, DAVID	\$23.80
146215	04/25/2025	JACK & JILL GROCERIES	\$32.45
146216	04/25/2025	Johnson, Renae	\$8.40
146218	04/25/2025	LOMCO INC	\$3,565.07
146219	04/25/2025	Montana-Dakota Utilities	\$3,910.22
146220	04/25/2025	MYAER, BETSY	\$301.70
146221	04/25/2025	ND 911 ASSOCIATION	\$100.00
146222	04/25/2025	NDACo	\$63.00
146223	04/25/2025	ND State Radio Comm	\$143.00
146224	04/25/2025	ND State Radio Comm	\$120.00
146225	04/25/2025	ND WEED CONTROL	\$285.00
146226	04/25/2025	NDSU EXTENSION	\$6,092.65
146227	04/25/2025	PRINGLE & HERIGSTAD	\$752.00
146228	04/25/2025	Propane Service Inc	\$6,549.20
146229	04/25/2025	QUADIENT FINANCE USA	\$500.00
146230	04/25/2025	Renville County Treasurer	\$240.47
146231	04/25/2025	SCHOCK'S SAFE & LOCK	\$497.00
146232	04/25/2025	SHERWOOD CITY	\$92.13
146233	04/25/2025	STEIN'S INC	\$1,767.35
146234	04/25/2025	Turtle Mountain Comm	\$56.53
146235	04/25/2025	TYLER TECHNOLOGIES	\$3,000.00
146236	04/25/2025	UNDERGROUND VAULTS	\$219.00
146237	04/25/2025	UNIFORM CENTER	\$152.90
146238	04/25/2025	UNITED LABORATORIES	\$4,549.00
146239	04/25/2025	VISA	\$4,901.96
146240	04/25/2025	WASTE MANAGEMENT	\$346.43

Payroll \$155,042.16

Weed Dept \$ 1,637.00

Expenditures, by fund, approved by the Board for the month of April, 2025: General, \$199,968.59; Road & Bridge, \$360,255.84; Highway Tax, \$48,110.96; County Infrastructure Fund, \$579.04; 9-1-1, \$1,374.54; Veteran Service, \$1,112.57; Document Preservation, \$219.00; County

Agent, \$12,001.10; Weed Control, \$2,451.20; Sheriff Reserve, \$8,890.50.

Details of the bills are on file in the Auditor's office.



RENVILLE COUNTY BOARD OF COMMISSIONERS

Andy Gates, Board Chairman

Attest:

LeAnn M. Pollman, County Auditor