

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF FEBRUARY 2026

FEBRUARY 3, 2025

Board convened at 9:00 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman. Vicky Gates was also in attendance.

Moved by Comm. Hansen, second by Comm. Haman to accept the estimates from Fine Line Finish for multiple projects. The first is to paint and install flooring in the small office space; second, paint the kitchen cupboards and third, paint and install flooring in the storage room, all located in the office building next door to the Courthouse. The final estimate is to paint the Treasurer's Office and vault, and paint the Ladies Bathroom. Motion carried by unanimous vote of aye.

Gabe Titus, Tax Director, discussed the 2026 agriculture land values. He has reviewed the data and the County is in compliance for ag land values for the 2026 tax year. No increase is needed. Moved by Comm. Haman, second by Comm. Hansen to approve the report on ag values as presented for the coming tax year. Motion carried by unanimous vote of aye.

Kristy Titus, DES Coordinator, met with the Board. She discussed her quarterly training calendar. She will be having AED and Stop the Bleed training for the employees soon. She presented the board with the Flood Plain Management Certification form. Moved by Comm. Hansen, second by Comm. Haman to approve the certification for 2026. The form is required to be approved and sent to the ND Department of Water Resources annually. Motion carried by unanimous vote of aye. Kristy has been working with two land owners over a property line dispute. She did research and presented it to both parties.

Jason Mayfield, Wold Engineering, phoned in to discuss the bridge replacement project near Carpio. The bid for the project is in April and he is planning on a mid-summer start date.

At 10:00 a.m., the time set to open equipment rental bids, Comm. Hansen moved that the bids on hand be opened, second by Comm. Haman. Motion carried by unanimous vote of aye. Bids were received from McLain Enterprises, Farden Construction, Hansen's Excavating, Dig It Up Services, Sundre Sand & Gravel and RDO Equipment. All bids were received in a timely manner. Moved by Comm. Haman, second by Comm. Hansen that the bids be accepted. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, met with the Board. The crew are doing equipment maintenance and working on repairs at the various shops. The Glenburn Shop furnace is not working and the Mohall Shop furnaces need to be looked at.

Julie Vetter, HR Consultant, entered the meeting via TEAMS.

Roger Hutchinson, Sheriff, discussed his employee review process. He will get copies of them to Julie. He informed the Board that the HIPPA training and the Defensive Driving training were both approved for POST credits for his department. Julie will present the HIPPA training. Roger gave the Board the 2025CY response stats. They had 2,306 calls for service last year. He updated the Board on needed equipment including body cameras, radios and computer docking stations. The 2021 and 2023 patrol vehicles have been in for repairs. Deputy Matt Aberle is

currently in the Academy and will graduate in April. Deputy Burton will be attending the BCI Criminal Investigation School and Deputy Donohue will attend 3 leadership courses.

Moved by Comm. Hansen, second by Comm. Haman that the minutes of January 2026 be approved as presented. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests and officers reports were approved as presented. January payroll was reviewed and filed.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank and First Western Bank. Moved by Comm. Haman, second by Comm. Hansen that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

### RESOLUTION-2026-2

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
701 Plumbing & Heating	Inspect & Repair Heating System	751.00
AT&T	Monthly Charges	64.66
Attorney General	24/7 Program/January	155.00
Attorney General	24/7 Program/February	155.00
Bottineau County Sheriff	Jail/Medical/Room & Board	4,133.60
Butler Machinery	Oil & Element	143.26
Cenex Fleetcard	Gas/SHE	2,698.83
Circle Sanitation	Sanitation	140.00
Citizen's Insurance Agency	2026 Insurance Premium	44,808.00
Comp Cam	Repair Security Camera System	6,071.00
Dakota Business Solutions	Ink Cartridge/Postage Machine	281.99
Dakota Truck & Farm Service	Clevis Kit & Radiator	1,315.82
Department of Emergency Services	Everbridge Fee	178.93
Envision	Gas/Ice Melt/Trash Bags	990.92
Fine Line Finish	Paint Auditor/Comm Offices	6,012.56
Gaffaney's	Quarterly Copies/Fees	570.11
City of Glenburn	Water/Sewer/Sanitation	55.60
Heisler Auto	Repairs	356.47
IAAO	2026 Membership Dues	255.00
Information Technology Dept	WAN/Office 365/NetMotion	1,588.70
John Deer Financial	Hoses	342.44
Lowe's Printing	Spelling Bee Trophies	108.00

MLS School	Spelling Bee/2026 Fees	298.00
Mohall City	Water/Cthse/R&B	184.63
MOCIC	2026 Membership	100.00
Montana Dakota Utilities	Electricity	5,283.03
NDACo	GIS Service/D&A Fee	4,637.90
NDACo	Workers Comp Premium	19,386.54
NDAWN	Mohall Weather Station	500.00
ND State Radio Communications	2026 License Renewal	143.00
ND State Radio Communications	LETS Terminal Fee	120.00
NDEMA	2026 Dues	50.00
NDSU Extension	County Agent Salary	6,260.23
North Dakota Safety Council	2026 Dues	395.00
Northland Electric	Advanced Ballast/8Ft	38.32
O'Keeffe Oil	Diesel Fuel/Propane	4,686.76
Otter Tail Power Company	Electricity	676.73
Propane Services	Propane/Cthse	6,812.43
Quadient	Postage/Dec 16- Feb 2	844.00
Renville County Farmer	Comm/Ins Bids	597.55
Shaw Construction	Repair Sheet rock/ Old City Hall	958.23
Sherwood City	Dec/Water/Garbage	87.34
Sherwood City	Jan/Water/Garbage	87.78
SRT Communications	Monthly Charges	1,125.90
Stein's	Toilet Paper/Cleaner	376.31
Turtle Mountain Communications	Feb/Dispatch Line	55.82
Upper Souris Water District	Water	202.20
Upskill HR	Jan/HR Consulting	1,650.00
VISA	Night Vision/Ryobi Tools	3,061.97
Waste Management	Sanitation/MRP	713.72
WEX	Jan/Administration	70.00
Wold Engineering	MRP Road Stabilization/Final	2,073.48
WSI	Assessment	221.84

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on February 3, 2026 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Haman and adopted by a unanimous vote of aye.



Attest:

  
 LeAnn M. Pollman, County Auditor



Andy Gates, Board Chairman

Moved by Comm. Hansen, second by Comm. Haman to appoint Natasha Stevens to the JDA Board and appoint Angela Sundahl to the Human Services Joint Board. Motion carried by unanimous vote of aye.

The meeting adjourned at 12:15 p.m.

FEBRUARY 17, 2025

Board convened at 10:00 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman.

Kent Indvik, Wold Engineering, met with the Board. He discussed the removal of Pleasant Bridge. The project has been approved for funding through the Flexible Transportation Fund - Grants for Bridges program. The County would have to pay the preliminary engineering costs. The grant will pay for the construction engineering and the removal costs. They also discussed the bridge project in White Ash Township. The County will need a Request for Proposals for construction engineering. The project is totally funded through the State.

Sean Mattern, Road Supervisor, gave the Board an update for his department. All the county shop building floors have been sealed. The crew is washing walls at the Tolley Shop. The Sherwood Shop overhead door is not working properly. Sean has contacted Overhead Door in Minot and they will up to look at it. They also cleaned up the Grano Crossing area. Several County roads will need striping this summer.

Sheriff, Roger Hutchinson, met with the Board. He has had his department's radios programmed and they are all on the new SORN system. Three radios have issues and will probably need to be replaced. Estimated cost is \$7,500.00 per radio. Moved by Comm. Hansen, second by Comm. Haman approving the purchase of one radio at this time. Motion carried by unanimous vote of aye. Roger also stated the MTD computers and docking stations will need to be upgraded. He will get an estimate for the Board.

Moved by Comm. Haman, second by Comm. Hansen to have Chad contact Nett's Electric and upgrade the overhead lights in the Courthouse as needed. Motion carried by unanimous vote of aye.

Katie Dow met with the Board to discuss her concerns with the current Veteran Service officer, Lynn Price.

Moved by Comm. Hansen, second by Comm. Haman to approve the biennial Clerk of Court agreement with the ND Supreme Court. The agreement covers 2027-2029. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen to approve the Beer & Liquor applications from The Prairie Bistro, LLC for the 2026 calendar year. Motion carried by unanimous vote of aye.

RESOLUTION-2026-3

Resolution Allowing Claims & Ordering Payment Thereof

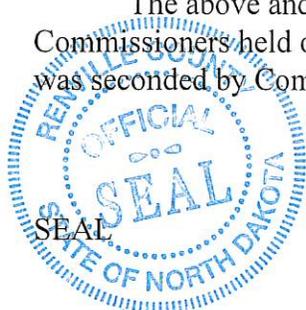
Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
AT&T	Jan-Feb/SHE	152.88
Clean Tech	Mold Remediation/Bldg 2	3,889.66
Economic Dev ND	2026 Dues	150.00
Lori Emerson	Annual Report/Postage	21.08
Enerbase Cooperative Resources	Oil Filter/Oil	66.98
Envision Cooperative	Gas/Equip/Ice Melt	1,203.92
First District Health Unit	1 <sup>st</sup> Qtr Mill	15,885.25
Bethany Gates	Mileage/Jan	165.30
Heisler Auto	Oil/Hose Assembly/Mask	142.50
Information Tech Dept	WAN/Office 365/NetMotion	1,578.05
Mohall City	Water	220.89
Montana Dakota Utilities	Electricity	5,649.41
ND Dept of Environmental Quality	Boiler Inspection	260.00
ND Weed Control Association	2026 Dues	285.00
Propane Services	Tank Monitor/Rental/Propane	6,275.58
Ramada by Wyndham Bismarck	Room Charge/Winter workshop	110.00
Renville County Farmer	Comm/Equip Rental Bids/Mtg Notice	352.75
Renville County Treasurer	Equip/Car Wash/SHE/Counter Checks	932.77
Dr. Anthony Tatman	Psych Evaluation	25.00
Gabe Titus	Mileage	277.00
Trinity Health	Physical Exam/Deputy	145.03
Turtle Mountain Communication	Dispatch Line/Feb	55.82
Verizon Wireless	Monthly Charges	450.69
Westlie Motor Company	Sheriff Vehicle Repairs	15,211.24

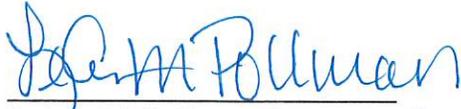
Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on February 17, 2026 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
Andy Gates, Board Chairman

Attest:



LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:45 a.m.

Board ordered the following bills paid for the month of February 2026:

Check History

Check Number	Date	Payee	Amount
147339	02/04/2026	701 PLUMBING & HEATING LLC	\$751.00
147341	02/04/2026	ATTORNEY GENERAL	\$155.00
147342	02/04/2026	BOTTINEAU COUNTY SHERIFF	\$1,558.60
147343	02/04/2026	BOTTINEAU COUNTY SHERIFF	\$2,575.00
147344	02/04/2026	BUTLER MACHINERY	\$143.26
147345	02/04/2026	CIRCLE SANITATION INC	\$140.00
147346	02/04/2026	CITIZENS INSURANCE AGENCY INC	\$44,808.00
147347	02/04/2026	DAKOTA BUSINESS SOLUTIONS	\$281.99
147348	02/04/2026	DAKOTA TRUCK FARM SERVICE	\$1,315.82
147349	02/04/2026	FINE LINE FINISH	\$6,012.56
147350	02/04/2026	ND DEPT OF EMERG SER	\$178.93
147351	02/04/2026	GAFFANEYS OF MINOT INC	\$570.11
147353	02/04/2026	GLENBURN CITY	\$55.60
147355	02/04/2026	HEISLER AUTO	\$356.47
147356	02/04/2026	IAAO	\$255.00
147357	02/04/2026	JOHN DEERE FINANCIAL	\$342.44
147358	02/04/2026	LIMKE, MIKE	\$43.50
147359	02/04/2026	LOWES PRINTING INC	\$108.00
147360	02/04/2026	MLS SCHOOL DIST 1	\$298.00
147361	02/04/2026	MOCIC	\$100.00
147362	02/04/2026	ND ASSOCIATION OF COUNTIES	\$4,637.90
147363	02/04/2026	ND ASSOCIATION OF COUNTIES	\$19,386.54
147364	02/04/2026	ND EMS ASSOCIATION	\$50.00
147366	02/04/2026	ND State Radio Communications	\$120.00
147367	02/04/2026	ND State Radio Communications	\$143.00
147368	02/04/2026	ND WORKFORCE SAFETY AND INS	\$221.84
147369	02/04/2026	NDAWN CENTER DEPT SOIL	\$500.00
147370	02/04/2026	NDSU EXTENSION SERVICE	\$6,260.33
147371	02/04/2026	NORTHLAND ELECTRIC INC.	\$38.32
147372	02/04/2026	O KEEFFE OIL COMPANY	\$4,686.76
147373	02/04/2026	OTTER TAIL POWER COMPANY	\$676.73
147374	02/04/2026	QUADIENT FINANCE USA	\$844.00
147375	02/04/2026	SHAW CONSTRUCTION	\$958.23
147376	02/04/2026	SHERWOOD CITY	\$87.78
147377	02/04/2026	Souris River Telephone	\$1,125.90
147378	02/04/2026	Turtle Mountain Communication	\$55.82
147379	02/04/2026	UPPER SOURIS WATER DISTRICT	\$202.20
147380	02/04/2026	VETTER, JULIE	\$1,650.00
147381	02/04/2026	VISA	\$3,061.97
147382	02/04/2026	WEX HEALTH	\$70.00
147383	02/04/2026	WOLD ENGINEERING	\$2,073.48
147441	02/18/2026	AT & T MOBILITY	\$152.88
147442	02/18/2026	CLEAN TECH	\$3,889.66
147443	02/18/2026	ECONOMIC DEV ASSOC OF ND	\$150.00
147445	02/18/2026	ENERBASE COOP	\$66.98
147446	02/18/2026	ENVISION COOPERATIVE	\$1,203.92
147447	02/18/2026	FIRST DISTRICT HEALTH UNIT	\$15,885.25

147448	02/18/2026	GATES, BETHANY	\$165.30
147449	02/18/2026	HEISLER AUTO	\$142.50
147450	02/18/2026	INFORMATION TECHNOLOGY DEPT	\$1,578.05
147451	02/18/2026	MOHALL CITY	\$220.89
147452	02/18/2026	Montana-Dakota Utilities Co.	\$5,649.41
147453	02/18/2026	ND DEPT ENVIRONMENTAL	\$260.00
147454	02/18/2026	ND SHERIFFS & DEP ASSOC	\$400.00
147456	02/18/2026	Propane Service Inc	\$6,428.58
147457	02/18/2026	RAMADA BISMARCK	\$110.00
147458	02/18/2026	Renville County Farmer	\$352.75
147459	02/18/2026	Renville County Treasurer	\$932.77
147460	02/18/2026	TATMAN, DR ANTHONY	\$25.00
147461	02/18/2026	TITUS, GABRIEL	\$277.00
147462	02/18/2026	TRINITY MEDICAL GROUP	\$145.03
147463	02/18/2026	Turtle Mountain Communication	\$55.82
147464	02/18/2026	VERIZON WIRELESS	\$450.69
147465	02/18/2026	WASTE MANAGEMENT OF ND	\$743.81
147466	02/18/2026	WESTLIE MOTOR CO	\$15,211.24

Payroll \$156,424.52

Expenditures, by fund, approved by the Board for the month of February, 2026: General, \$215,686.96; Road & Bridge, \$62,750.31; Highway Tax, \$48,723.69; Capital Improvements, \$10,653.22; 9-1-1, \$1,232.00; Veteran Service, \$1,112.69; County Agent, \$11,791.74; Pesticide Fund, \$500.00; Weed Control, \$4,281.44; Sheriff Reserve, \$10,065.00.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Andy Gates, Board Chairman

Attest:

LeAnn M. Pollman, County Auditor