

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF NOVEMBER 2025

NOVEMBER 4, 2025

Board convened at 9:00 a.m. Present: Chairman Andy Gates, Commissioner Rick Haman and Commissioner Jamee Hansen.

Sean Mattern, Road Supervisor, met with the Board. The mowing is done. They are servicing the mowing tractors, and then they will be stored at the Tolley Shop for the winter. The Safety Projects are almost done around the County.

Moved by Comm. Hansen, second by Comm. Haman to approve purchasing new voting booths and two display systems for election use. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen, to remove and discard-item #1215, a label maker in the Recorder's Office from inventory. The item no longer works. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Haman to transfer a decommissioned patrol vehicle to the Park, and to send the current Park pickup to the auction for disposal. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. October payroll was approved as presented.

Moved by Comm. Hansen, second by Comm. Haman that the minutes of October 2025 be approved as presented. Motion carried by unanimous vote of aye.


Roger Hutchinson, County Sheriff, met with the Board. He will be ordering a patrol vehicle through Westlie Motors in Minot. Estimated cost is \$53,165.00. Delivery date has not been sent. He has had two applicants for deputy positions. He discussed the Back the Blue grant and how he will propose to use the funds.


Chad Schmidt, Custodian, discussed the heating system with the Board. The furnace is working but he is still waiting for the permanent registers.

Danielle Petersen, County Recorder, asked the Board to approve out of state travel for a trip she won at the NDACo convention. The trip is to attend the National Association of Counties convention in New Orleans in July. Moved by Comm. Haman, second by Comm. Hansen to approve the travel. The airfare, hotel costs and some meals are covered by NDACo. Motion carried by unanimous vote of aye. The Board asked Danielle to get a quote on the cost to finish the back scanning in the Recorder's office. The Board also asked her if she would allow her deputy to work on a project for Mouse River Park online camping registration setup. Danielle was fine with that as long as it did not interfere with Terri's Recorder and Clerk of Court duties.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 6, 2025 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Haman and adopted by a unanimous vote of aye.




Andy Gates, Board Chairman


LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:15 a.m.

NOVEMBER 18, 2025

Board convened at 9:00 a.m. Present: Chairman Andy Gates, Commissioner Rick Haman and Commissioner Jamee Hansen.

Sean Mattern, Road Supervisor met with the Board. They are working on the sand trucks, have repaired the skid steer and sweeping roads. Sean is working on the Great Plains county road survey.

Jason Mayfield, Wold Engineering, discussed road projects with the Board. The safety projects are almost done. He and Sean will do a walk thru of the projects with the NDDOT. Sean will reduce the speed limit at the Grano curve to 25 mph.

The Special Road Funding (SRF) grant program is open. Jason will submit the west access road into the Mouse River Park for a chip seal and a parking lot area at the Grano Bridge for use by those fishing.

Tommy Dow toured the Auxillary Room with the Board. The Mohall American Legion Post would like to use the room for their meetings. Moved by Comm. Hansen, second by Comm. Haman to approve the request. Tommy will talk to Chad Schmidt about getting the room cleaned out for their use.

Custodian, Chad Schmidt, gave the Board a brief update on Courthouse projects.

A bid was received from Fine Line Finish, Jon Foster to paint the Auditor's/Commissioner/9-1-1 office and reception areas for \$7,100.00. Moved by Comm. Haman, second by Comm. Hansen to approve the bid. Auditor Pollman will contact Jon for the timeline of the project.

Julie Vetter, HR Consultant, visited with the Board. She has been doing coaching sessions with Danielle Petersen and Bethany Gates. She also put a HIPPA training program together for the Sheriff's office and wrote a grant to help pay for it. Julie also completed the job description for the Park Caretaker position.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests and office reports were approved as presented.

RESOLUTION-2025-29

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

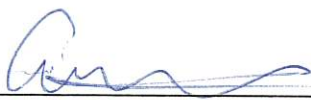
Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
CMFC Refrigeration	Repair walk in cooler/MRP Bar	544.79
Cameron Hardware	Black tape	11.99
Cenex Fleet Fueling	Gas/SHE	2,228.59
Enerbase Cooperative	2023 F-150 Oil Change	61.98
First District Health Unit	4th Qtr Mill	16,738.25
Gaffaney's Of Minot	Quarter Copies	309.80
Heisler Auto	Battery/Wiper/Oil Filter	430.46
Information Tech Dept	WAN/Office 365/NetMotion	1,499.15
Jack & Jill Groceries	Napkins/Spoons Co Ag	11.03
John Deere Financial	Filters/ Rotary Switch/Blade	325.37
Mohall City	Water	258.16
Montana Dakota Utilities	Electricity	3,730.93
NDACo	Convention Registration	1,410.00
ND Envelope	Window Envelopes/AUD	436.25
ND St Atty Association	2025 Dues	400.00
North Prairie Garage	Tires/R&B/Oil Change/SHE	1,766.80
Lynn Price	Mileage	272.60
Quadient Finance	Postage	1,413.00
Radisson Hotel Bismarck	Lodging/Petersen	227.00
Renville County Farmer	Comm/Bale Notice/MRP Lease	458.12
Sherwood City	Water	87.76
Stein's Inc	Hand Towels/Cleaner	195.47
Kristy Titus	Mileage	166.60
Turtle Mountain Communications	Dispatch Line/Nov	55.88
Tyler Technologies	Docupro/AUD	88.65
Waste Management	Sanitation/MRP	1,283.96


Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on November 18, 2025 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Haman and adopted by a unanimous vote of aye.




Andy Gates, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor

Julie Vetter, Danielle Petersen and Terri Reidman met with the Board to discuss the coaching and work relationship agreement they have been working on. Danielle stated that their communication is better and she is working on doing weekly touch points with Terri. Terri would like to see the touch points done each week as recommended by Julie. Comm. Hansen thanked Danielle and Terri for their work towards a better working relationship and told them he would like them to be successful.

The meeting adjourned at 12:00 p.m.

Board ordered the following bills paid for the month of 2025:

Check History

Check Number	Date	Payee	Amount
147043	11/04/2025	ATTORNEY GENERAL	\$155.00
147044	11/04/2025	CIRCLE SANITATION INC	\$140.00
147045	11/04/2025	CLEAN TECH	\$460.83
147046	11/04/2025	DAKOTA TRUCK FARM SERVICE	\$241.80
147047	11/04/2025	FARDEN CONSTRUCTION INC	\$250.40
147048	11/04/2025	GATES, BETHANY	\$825.70
147049	11/04/2025	GLENBURN CITY	\$55.60
147050	11/04/2025	KLINGBEIL-TROUT, VICTORIA	\$347.00
147051	11/04/2025	MCLAIN ENTERPRISES INC	\$1,462.00
147052	11/04/2025	ND Dept of Transportation	\$81,813.41
147053	11/04/2025	ND Dept of Transportation	\$2,067.56
147054	11/04/2025	O KEEFFE OIL COMPANY	\$3,215.61
147055	11/04/2025	OTTER TAIL POWER COMPANY	\$79.04
147056	11/04/2025	PETERSEN, DANIELLE	\$244.60
147057	11/04/2025	POLLMAN, LEANN M	\$347.00
147058	11/04/2025	SCHMIDT, CHAD	\$580.00
147059	11/04/2025	Souris River Telephone	\$1,188.98
147060	11/04/2025	SPRINKLERS PLUS	\$500.00
147061	11/04/2025	TATMAN, DR ANTHONY	\$50.00
147062	11/04/2025	TITUS, GABRIEL	\$64.40
147063	11/04/2025	UPPER SOURIS WATER DISTRICT	\$253.90
147064	11/04/2025	VERIZON WIRELESS	\$450.69
147065	11/04/2025	VETTER, JULIE	\$1,750.00
147066	11/04/2025	VISA	\$9,273.24
147067	11/04/2025	WESTLIE MOTOR CO	\$354.57
147068	11/04/2025	WEX HEALTH	\$70.00
147069	11/04/2025	WOLD ENGINEERING	\$363,300.49
147070	11/04/2025	WORKFORCE SAFETY	\$250.00
147071	11/18/2025	CAMERON HARDWARE	\$11.99
147072	11/18/2025	Cenex Fleetcard	\$2,228.59
147073	11/18/2025	CMFC REFRIGERATION LLC	\$544.79
147075	11/18/2025	ENERBASE COOP	\$61.98

147076	11/18/2025	FIRST DISTRICT HEALTH UNIT	\$16,738.25
147077	11/18/2025	GAFFANEY'S OF MINOT INC	\$309.80
147078	11/18/2025	HEISLER AUTO	\$430.46
147079	11/18/2025	INFORMATION TECHNOLOGY DEPT	\$1,499.15
147080	11/18/2025	JACK & JILL GROCERIES	\$78.75
147081	11/18/2025	JOHN DEERE FINANCIAL	\$325.37
147082	11/18/2025	MOHALL CITY	\$258.16
147083	11/18/2025	Montana-Dakota Utilities Co.	\$3,730.93
147084	11/18/2025	ND ASSOCIATION OF COUNTIES	\$1,410.00
147085	11/18/2025	ND ENVELOPE COMPANY	\$436.25
147086	11/18/2025	ND STATES ATTORNEY ASSOC	\$400.00
147087	11/18/2025	NORTH PRAIRIE GARAGE	\$1,766.80
147088	11/18/2025	PRICE, LYNN	\$272.60
147089	11/18/2025	QUADIENT FINANCE USA	\$1,413.00
147090	11/18/2025	Radisson Hotel	\$227.00
147091	11/18/2025	RBAIA	\$20.00
147092	11/18/2025	Renville County Farmer	\$458.12
147093	11/18/2025	SHERWOOD CITY	\$87.76
147094	11/18/2025	STEINS INC	\$195.47
147095	11/18/2025	TITUS, KRISTY	\$166.60
147096	11/18/2025	Turtle Mountain Communication	\$55.88
147097	11/18/2025	TYLER TECHNOLOGIES INC	\$88.65
147098	11/18/2025	WASTE MANAGEMENT OF ND	\$1,283.96

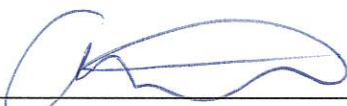
Payroll \$ 150,523.18

Expenditures, by fund, approved by the Board for the month of November, 2025: General, \$142,497.85; Road & Bridge, \$30,539.43; County Infrastructure Fund, \$445,113.90; Highway Tax, \$48,502.47; 9-1-1, \$1,232.00; Veteran Service, \$1,382.46;; County Agent, \$5,858.00; Weed Control, \$1,592.01; Sheriff Reserve, \$12,164.23.


Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS




 Andy Gates, Board Chairman

Attest:


 LeAnn M. Pollman, County Auditor