

RENVILLE COUNTY PARK BOARD PROCEEDINGS  
OCTOBER 21, 2025  
RENVILLE COUNTY COURTHOUSE

Board convened at 8:00 a.m. Present: Park Board Commissioners Tom Witteman, Mitch Heisler, Jamee Hansen, Rick Haman and Andy Gates. Also present: Danny Schlosser, Mechell Holien and County Auditor LeAnn Pollman.

Moved by Comm. Gates, second by Comm. Heisler to approve the minutes from September 23, 2025. Motion carried by unanimous vote of aye.

Chairman Witteman reported that the west access road into the Park is done and looks great. The bridge/spillway project is in progress.

Tom also said that the electrical service to some panels would need to be updated in order to go from 30 amp to 50 amp hook ups.

The Board discussed advertising the Caretaker position for the 2026 season. It will be published October 29 and November 5, 2025 in the Renville County Farmer. The job opening will also be posted to Job Service ND and on social media. The closing date to receive applications is November 21<sup>st</sup>. The part-time help for the Park will be advertised in March with an April or May start date, depending on the weather. Those applications and interviews will be managed by Julie Vetter, HR Consultant, the caretaker and two Board members.

A committee consisting of Jamee Hansen, Tom Witteman and Victoria Klingbeil-Trout met to discuss the current bar and c-store leases. They suggested an annual lease agreement and updated the lease to include: rent due dates, security deposit requirement, possessory interest real estate taxes, inspections and inventory meetings. The list also includes what the County is responsible for and what the tenant is responsible for. The proposed lease has been forwarded to the Renville County State's Attorney for review. The bid for the bar lease will be published October 29 and November 5, 2025 in the Renville County Farmer. The lease opening will also be posted on social media. The closing date to receive applications is November 21<sup>st</sup>. Moved by Comm. Hansen, second by Comm. Gates to require an \$800.00 minimum lease bid and the tenant will be required to pay the utilities. Motion carried by unanimous vote of aye. The bid opening will be December 2<sup>nd</sup>.

The c-store will also be put out on bids for the 2026 season. It will follow the same publication dates as the bar lease. The bid opening will be December 2<sup>nd</sup>. Moved by Comm. Hansen, second by Comm. Gates to require a \$250.00 minimum bid. The tenant will be required to pay utilities. Motion carried by unanimous vote of aye.


The committee proposed the following camping rates for 2026: Nightly, \$25.00; Weekly, \$150.00; Monthly, \$400.00; Season (6 months), \$2,000.00 and Annual, \$2,200.00. Moved by Comm. Haman, second by Comm. Hansen to accept the rates for 2026. Motion carried by unanimous vote of aye.


The Board reviewed an estimate from Fargo Glass for new doors to the bar in the amount of \$13,683.00. This would be a commercial, double door with handicapped door operator. The Board asked for bid from Midwest Glass & Door and will review both bids at the meeting in December.

Mechell Holien made the comment that a statement had come "from the Courthouse" stating that the County was selling the Park. When asked by Auditor Pollman who in the Courthouse and said this, she had no reply. The Park Board has no intention of selling the Park.

The meeting adjourned at 9:25 a.m.

Respectfully submitted,

  
Thomas L. Witteman, Park Board Chairman

  
LeAnn M. Pollman, Renville County Auditor